

**GENESEO HIGH SCHOOL
Discipline Referral
and Report to Parent**

STUDENT'S NAME:
REFERRED BY:

DATE OF INFRACTION :
DATE OF CONFERENCE
WITH ADMINISTRATOR:

GRADE:

CLASS PERIOD:

TIME:

REASON FOR REFERRAL

COMMENTS:

*MORNING DETENTION IS HELD IN ROOM 27 FROM 7:25 TO 7:55AM—NO MORNING DETENTION WILL BE HELD ON THURSDAYS.
AFTER SCHOOL IS HELD IN ROOM 18 FROM 3:05 TO 3:35PM*

TEACHER'S ACTIONS TAKEN

Held conference with student Telephoned parent Referred to counselor Referral to social worker
 Changed student's seat Sent note home to parent Parent conference

ADMINISTRATOR'S ACTION

After-school detentions **Date(s):**
 Short Saturday detention(s) **Date(s):**
 Long Saturday detention(s) **Date(s):**
 Days of out-of-school suspension **Date(s):**
 Days of in-school suspension **Date(s):**
 Peer mediation **Other:**
 Parent notified **Spoke with**
Left Message:

COMMENTS:
CLASSIFICATION
OF REFERRAL:

Student's Signature _____ **Administrator's Signature** _____

Copies to: Counselor
 Person referring
 Student's temporary file

_____ Principal
 Assistant Principal
 Associate Principal