
General Personnel

Court Duty

The District will pay full salary during the time an employee is absent due to court duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.

The District will deduct any fees that an employee receives for such duties, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least five days' prior notice of pending court duty to the District where possible.

LEGAL REF.: 105 ILCS 5/10-20.7.

Adopted by Board Action 04/08/1991
Amended by Board Action 05/01/2001
Amended by Board Action 03/12/2009
Amended by Board Action 05/11/2017